



The Education and Skills Board
14 January 2016

Henrietta Parker Trust Update

Purpose of the report: To update the Board on the progress of the recommendations made from the Education and Skills Board meeting of 22 October 2015 in response to the Henrietta Parker Trust internal audit report. The minutes of that meeting and the recommendations can be found here:

<http://mycouncil.surreycc.gov.uk/documents/g4537/Printed%20minutes%20Thursday%2022-Oct-2015%2010.00%20Education%20and%20Skills%20Board.pdf?T=1>

1.0 Introduction:

- 1.1 This is an interim progress report; a further report will be presented to the Education and Skills Board meeting of 24 March 2016.

2.0 Steps taken:

The service has taken the following steps in response to the recommendations from the Education and Skills Board:-

- 2.1 Worked with Legal to establish the County Councils position with regard to the Ray Road property, both under the circumstances whereby the County Council remain Trustee of the Charity or if the Charity became established as an independent body.
- 2.2 Consulted Legal Services, on the option of having the Surrey Community Foundation involved in the Henrietta Parker Trust.
- 2.3 Met with the Chief Executive of the Surrey Community Foundation to explore possible options for their potential involvement in the future of the Henrietta Parker Trust.
- 2.4 Developed a set of draft options for the future of the Henrietta Parker Trust.
- 2.5 Established Cllr Linda Kemeny as Chair of the new management board for the Henrietta Parker Trust, in agreement with the Leader of Surrey County Council.

- 2.6 Met and briefed Cllr Linda Kemeny on the background of the Henrietta Parker Trust and agreed a provisional membership board with her.

3.0 Options to be evaluated:

- 3.1 The following options will be evaluated to establish the future legal status, for the Trust and its operational framework:

- A. **Current position** - A more robust and accountable variation on the current position - with the charitable trust being held within the County Council with a Management Board established to agree and review the planned use of the charitable funds
- B. **Separate Charitable Trust** – establish a separate charitable trust

There are also two options for working with the Community Foundation for Surrey:

- C. **Establish a Flow-through Fund** – The Trust remains within the County Council but a Community Fund is established within the Community Foundation
- D. **Trust Transfer** – transfer the charitable trust to the Community Foundation to establish a permanent and bespoke community fund in Henrietta Parker's name with the specific criteria that reflects her original intentions

4.0 Next Steps:

- 4.1 The Service plans to:

- a) Confirm the composition of the management board on behalf of the Chair
- b) Schedule the first management board meeting
- c) Ask the management board to review the use of funds in the current academic year
- d) Ask the management board to review to evaluate the options outlined in 3.0 above and to make recommendations to Cllr Linda Kemeny
- e) Ask Cllr Lindy Kemeny in her capacity in acting as Trustee on behalf of the County Council to establish the ongoing legal status and operating framework for the Henrietta Parker Trust

5.0 Conclusion & Recommendation:

- 5.0 There has been good progress since the Education and Skills Board meeting of 22 October 2015, and we can be confident that a future for the Trust can be agreed and put into operation in the near future.
- 5.1 A full report to be submitted to the Education and Skills Board meeting of 24 March 2016.

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Sources/background papers: Henrietta Parker Trust SCC Internal Audit Report 2015